



## FIRE ALARM PROCEDURES

### **FIRE ALARM:**

THE FIRE ALARM ZONE IS ACTIVE **24 HOURS DAILY**. THE ALARM SYSTEM DOES NOT HAVE TO BE "**ARMED**" FOR THE SMOKE DETECTORS TO DETECT A FIRE PROBLEM.

IF A FIRE IS DETECTED, "**FIRE ALARM**" WILL BE DISPLAYED AND THE KEYPAD SOUNDER WILL PULSE. THE SIRENS WILL SOUND A STEADY TONE (*WHICH IS DIFFERENT THAN THE BURGLARY SIREN*).

1. IF A FIRE IS IN PROGRESS, EVACUATE THE PREMISES **IMMEDIATELY!!** IF NECESSARY, CALL THE FIRE DEPARTMENT FROM AN OUTSIDE TELEPHONE.
2. IF THERE IS NO EVIDENCE OF A FIRE, *ENTER YOUR CODE* & PRESS THE "**ON/OFF**" KEY. THIS WILL TURN OFF THE SIRENS.
3. IMMEDIATELY NOTIFY THE CENTRAL STATION (**330**) **239-1229** TO CANCEL THE ALARM.
4. CHECK THE SMOKE DETECTORS. THE SMOKE DETECTOR THAT CAUSED THE ALARM WILL HAVE A STEADY RED LIGHT ON.
5. AFTER THE ALARM CONDITION IS CORRECTED (SMOKE CLEARED), PRESSING THE "**RESET**" KEY AGAIN WILL RESET THE KEYPAD & THE SMOKE DETECTOR. (THIS TAKES ABOUT 10-SECONDS).

### **FIRE TROUBLE:**

1. IF A PROBLEM IN THE **FIRE-CIRCUIT** IS DETECTED, "**FIRE TROUBLE**" WILL DISPLAY & THE SOUNDER WILL PULSE TO SIGNAL A MALFUNCTION.
2. PRESS THE "**RESET**" KEY TO SILENCE THE KEYPAD SOUNDER. **CALL IMMEDIATELY FOR SERVICE.**

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